

2022 BELLINGHAM COMICON VENDORS AGREEMENT

October 15th, 2022 10am – 5pm • Ferndale Events Center • Ferndale, WA

Show Hours

Doors open to the public at 10:00 am.
Exhibitor set up begins at 7:30 am and must remain set up until 5:00pm.

Table Reservations

Table space is only reserved will full payment. No tables are “held” without payment. **In rare cases, BCC reserves the right to deny table sales to any individuals.*

Table Space and Policies

- Tables are 8ft in length and space behind all tables range from 56-60 inches.
- Only space within the length of the table and behind shall be used to display merchandise unless granted expressed permission of BCC
 - No Exhibitor shall move tables without expressed permission of BCC.
 - BCC does not provide table covers. All vendors are **required** to provide their own table covers.

Pending Credits from previously cancelled events

Exhibitors who rolled over table fees from the April 2020 Marketplace and/or the 2021 Bellingham Comicon should deduct that from the total due for the 2022 show. Space has been provided in the Fee Worksheet to determine your final cost to set up at Bellingham Comicon

***Please call or email me if we have not been in communication to confirm the amount of your credit 206-853-4546**

Cleanliness

The FEC does not provide a cleaning crew. All Exhibitors are to leave their space “broom clean”. All food, trash and recyclables must be removed from your area.

Subletting Space

Subletting tables or any space is not allowed without expressed permission of BCC and requires pre-approval. In the case of more than one Exhibitor sharing tables, the

Subletting Space *Continued*

person whose name appears on this contract assumes full responsibility and is the only party listed in advertising. In an example where there is a partnership “Bob and Joe’s Comics”, they will be listed as such. However only one individual shall sign the agreement, make payment & assume full liability.

Exhibitor Badges

Two badges are issued for the 1st table, and one additional badge for each table there after.

If additional dealer badges beyond the standard allotment is needed, Vendors should purchase the badge with table reservations to save both of us time. If you decide you need another badge on the day of the show, you may still purchase one at the regular admission price of \$10 and is limited to one additional badge per Exhibitor.

Badges are intended for Exhibitors and their helpers. BCC discourages the practice of purchasing additional badges to allow shoppers early bird entry. This creates security issues and distracts other Exhibitors from preparing for the retail public.

Exhibitors Code of Conduct

Exhibitors are expected to act in a respectful and professional manner to the general public, other Exhibitors, and BCC staff or Volunteers. Any sexual harassment, acts of aggression or fraud will not be tolerated.

Insurance (Hold Harmless Agreement)

Exhibitors accept full liability for any injury or loss to themselves, their staff or their property while attending the show and release the Bellingham Comicon & the Ferndale Events Center from any liability.

Taxes

Exhibitors are responsible for collection and payment of any applicable Washington state sales taxes or any other taxes. To obtain a temporary tax ID number call (800) 647-7706

Cancellation Policies

Table fees are non-refundable unless Bellingham Comicon is able to resell your table to another vendor. Once payment has been received by the new vendor, a refund will be issued, less a \$10 administration fee. No Exhibitor may resell tables to any another individual

If the show must be cancelled due to the fault of the Promoter, full table refunds will be issued and Exhibitors shall release BCC from any additional liability.

If the show is cancelled due to an “Act of God” (*including but not limited to weather related issues such as flood or loss of power etc.*), Exhibitors release BCC from any liability and no refunds shall be made.

If the show is cancelled due to Covid-19 mandates from the city, county or state government, table fees shall be refunded.

Bootleg or Adult material

- BCC does not condone bootleg or counterfeit materials of any kind. Possession or sale of these materials is at your own risk
- Exhibitors agree not to distribute any “Adult Only” material to minors. Any products containing adult content must be kept out of sight of attendees under the age of 18.
- In addition, no material shall be displayed that depicts characters in a derogatory light based on race, religion or sexual orientation.

Additional Policies

All Exhibitors agree to abide by all additional policies of the Ferndale Events Center, Bellingham Comicon, city and county ordinances, state laws and fire codes. **Any undocumented policies will be dealt with on a case by case basis.**

Please keep of copy of these policies for your records.

Contact BCC for any clarification at info@bellinghamcomicon.com

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Business Name _____ Your Name _____ Address _____ Email Address _____ Website Address _____ Phone _____ Briefly describe what you are bringing to the show. _____ We post Exhibitor information on Facebook or the BCC website, would you like to have your contact information posted? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes" please indicate which contact info you would like to have published. <input type="checkbox"/> Name <input type="checkbox"/> Business <input type="checkbox"/> Physical/Mailing Address <input type="checkbox"/> E-mail <input type="checkbox"/> Website <input type="checkbox"/> Phone	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Table(s)</th> <th style="width: 15%;">Price</th> <th style="width: 15%;">Quantity</th> <th style="width: 45%;">Payment</th> </tr> </thead> <tbody> <tr> <td>Number of tables <i>(Limit of 2 per Vendor unless Grandfathered in)</i></td> <td style="text-align: center;">\$150 ea</td> <td style="text-align: center;">X</td> <td style="text-align: center;">=</td> </tr> <tr> <td>*Additional Badge <i>(limit one)</i> See below</td> <td style="text-align: center;">\$10 ea.</td> <td style="text-align: center;">x1</td> <td style="text-align: center;">=</td> </tr> <tr> <td>*Please note: First table comes with 2 badges</td> <td></td> <td style="text-align: center;">Subtotal</td> <td style="text-align: center;">=</td> </tr> <tr> <td>*Pending Credit <i>If applicable</i></td> <td style="text-align: center;">\$</td> <td style="text-align: center;">Subtract Credit</td> <td style="text-align: center;">—</td> </tr> <tr> <td>*If unsure of credit amount, contact me to confirm</td> <td></td> <td style="text-align: center;">Total Due</td> <td style="text-align: center;">=</td> </tr> </tbody> </table> <p style="text-align: center;">Pay Pal is the Preferred Payment Method <i>(conditions apply)</i></p> <p style="text-align: center;">BCC Pay Pal account - info@bellinghamcomicon.com</p> <p style="text-align: center;">Only after your application has been sent and you receive confirmation to send payment</p> <p style="text-align: center;">*Pay Pal payment alone does not reserve tables.</p> <p style="text-align: center;">A signed application <u>must be submitted prior to payment.</u></p> <p style="text-align: center;">Visa or Mastercard Accepted</p> <p>_____</p> <p>Card Number _____</p> <p>Exp Date _____ CVV # _____</p> <p>Billing Zip Code _____</p> <p>Auth Signature _____</p>	Table(s)	Price	Quantity	Payment	Number of tables <i>(Limit of 2 per Vendor unless Grandfathered in)</i>	\$150 ea	X	=	*Additional Badge <i>(limit one)</i> See below	\$10 ea.	x1	=	*Please note: First table comes with 2 badges		Subtotal	=	*Pending Credit <i>If applicable</i>	\$	Subtract Credit	—	*If unsure of credit amount, contact me to confirm		Total Due	=
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Would you like postcards mailed to you to distribute? 25 50 100

*Mail to : _____

I hereby acknowledge that I have read, understood and agreed to BCC Terms & Conditions (see page 1) and application portions of this contract. And, failure to abide by BCC Terms & Conditions may result in the loss of my privileges without recourse or refund.

Please sign here _____ Print name here _____